

Information on Graduate Internship Areas and Host Departments, 2013-2014

Getty Graduate Internships are offered by the four programs of the J. Paul Getty Trust (the Museum, Research Institute, Conservation Institute, and Foundation). **Please review the descriptions of graduate internships listed below, then in the online application select two in order of preference.**

The J. Paul Getty Museum collects and exhibits Greek and Roman antiquities, European paintings, drawings, manuscripts, sculpture and decorative arts, and European and American photographs and offers a range of special exhibitions and educational programs. A few internships will be located at the Getty Villa. For more information about the Museum, go to www.getty.edu/museum.

Curatorial

Antiquities (Getty Villa, Greek and Roman Art)

The intern in the Antiquities Department participates in all departmental activities, from the preparation of exhibitions, acquisition proposals, loans, and public programs to research on the collection and development of data for collection management records. S/he also prepares and leads specialized public tours on aspects of the collection. The intern works closely with departmental staff and with registrars, conservators, mount-makers, preparators, designers, and others, and will gain experience in diverse aspects of curatorship, installation, museum education, and conservation.

Sculpture and Decorative Arts

The internship offers a full introduction to the work of the curatorial department devoted to European sculpture and decorative arts dating between around 1200 and 1900 (with a small group of modern outdoor sculptures ranging from 1910–1980). The intern will be provided with extensive opportunities to study the collection, its development and management, and its installation and interpretation. In addition, the candidate will be involved in the development of exhibition projects within the department, as well as in the reinstallation of permanent gallery displays. The work will also include scholarly, bibliographical and provenance research on the permanent collection, since the department is in the process of publishing an on-line catalogue of the Northern Europe sculpture collection and the catalogue of the Rococo furniture collection.

Drawings (European, prior to 1900)

The Drawings Department intern will be closely involved in all aspects of the curatorial department, including planning exhibitions both large and small, researching acquisitions and creating the online catalogue. S/he will become familiar with the major collection of European drawings at the Getty, assisting with its day-to-day care and interpretation, and will emerge with a full understanding of the range of curatorial duties and the rich variety of museum work.

Illuminated Manuscripts (European, 800-1600)

The Manuscripts Department intern will be assigned a variety of responsibilities, both administrative and research-oriented, that highlight the different facets of curatorial work. The intern will undertake tasks that enable him/her to become familiar with the collection, understand fundamental aspects of a curatorial department, and learn about organizing exhibitions both large and small.

Paintings (European, prior to 1900)

The Internship provides intensive curatorial training by engaging interns with the Getty's significant and expanding collection of European paintings. Researching works in preparation for the forthcoming Online Catalogue, writing labels, developing gallery installations, presenting the

collection to the public in a gallery tour, and exhibition-related research are among the wide range of activities an intern may undertake, and s/he will further benefit from exposure to the art market and to public and private collections in Los Angeles. In keeping with curatorial practice, much of the work is collaborative and will entail interaction with Conservation, Education, Design and other staff.

Photographs (European and American)

The intern in the Photographs Department will assist the curatorial staff on one or more exhibitions scheduled for 2013-14, including projects related to British and American photography. S/he will conduct research on the permanent collection, catalogue works for display, write label copy, and assist with logistics related to coordinating exhibitions and publications. In addition, the intern will work on acquisition proposals and collections management, and will staff the department's study room one day a week. Candidates must have strong organizational skills in addition to being thorough, detail oriented, and flexible. Art handling and TMS will be taught but previous experience is preferred.

Conservation (12 months)

Antiquities Conservation (Getty Villa)

The department of Antiquities Conservation is responsible for the care of the Getty Museum's collection of ancient material housed at the Getty Villa. It is also responsible for the safe transport and exhibition of loans given to the dynamic special exhibitions program at the Getty Villa. As part of the conservation team, the Antiquities Conservation intern treats and researches a wide variety of ancient artifacts including those made of metal, stone, ceramics and organic materials. The intern assists in the technical evaluation and analytical study of ancient artifacts in the permanent collection or on special loan. Additionally, the intern is expected to be part of a multi-disciplinary team working on collaborative projects with many of the Getty Museum's partners worldwide. Daily responsibilities include assisting in the environmental monitoring of exhibition spaces; working with the mount making team to produce anti-seismic mounts; and documentation of both treatments and research projects.

Sculpture and Decorative Arts Conservation

The intern will participate in the full range of on-going departmental activities, including technical study, preventive care, and treatment of the sculpture and decorative arts collections, participation in the active exhibition program, and environmental monitoring of the galleries. Depending on the intern's qualifications and interests, s/he is encouraged to develop a primary research project related to the treatment of a collection item. Potential projects include research towards the treatment of modern outdoor sculpture, such as the effectiveness of different outdoor wax coatings for bronze, as well as the use of carbon dioxide blasting to remove aged Inralac coatings. Another possible area of study that the department has long been involved in is the use of electrochemistry in the treatment of metal surfaces. Other potential projects involve advanced research on quantitative ERF analysis of copper alloys, as well as the technical examination of the Getty's Neoclassical furniture and gilt-bronze object collections.

Paintings Conservation

The intern in the Paintings Conservation department will work with all members of the department on the study and treatment of paintings from the Getty's collection. The intern will also participate in a variety of other departmental activities, including collaborative projects with other institutions, ongoing technical and conservation materials studies, and the Getty's exhibition program.

Collections

Collections Information and Access

The intern will become acquainted with the management, production, and distribution of documentation and interpretative media on the Museum's collection and related exhibitions. Projects may include digital initiatives (such as mobile, apps, videos, and new media), information management and social media.

Registrar (Getty Villa)

The internship in the Registrar's Office provides a broad overview of the Getty Museum's collections and exhibitions and the chance to interact with the curatorial, conservation, preparations, and exhibition staff. The intern will be introduced to the work of the Registrar's Office in the areas of acquisition policies and procedures, collections management, exhibition planning and installation, and rights and reproductions. The intern's primary responsibilities will be to assist with special exhibitions at the Getty Villa in Malibu, but the intern will also work on exhibitions, projects and attend meetings and events at the Getty Center in Los Angeles.

Design

Design Department

The intern will join a multidisciplinary team of creative professionals to deliver design solutions for a range of possible projects related to the Getty visitor experience. Tailored to the individual's skills and career aspirations the intern could work on a range of projects including: exhibition design, permanent collection gallery design, collection interpretation, digital design, or branding. At the crossroads of creative activity within the institution, work will involve collaborations with many internal clients, and departments. The Museum's Design Studio is a fast-paced, deadline-driven, creative environment that develops high quality design solutions.

Education

Museum Education, Family Audiences

The intern will work on the development of digital education projects (both mobile based and online) for kids and family audiences to both the Getty Center and Getty Villa sites, as well as on www.getty.edu. This may include gallery-based mobile games and online gaming content. The intern will also assist the Education Department in the refinement of its digital strategy for these audiences through prototype testing and research about other related activities happening in the field. Intern projects are highly collaborative in nature and will involve work with colleagues across the Museum and Trust.

Museum Education, Academic Programs

The intern will work closely with the education specialist for academic programs to manage and implement programs offered for college faculty and students in the Los Angeles area. Projects may include the following: acting as liaison to a group of colleges developing campus exhibitions of student work inspired by Getty programs; coordinating college class visits to the Getty Museum; helping conduct research and develop plans for a student docent program; and contributing to planning for College Night at the Getty.

Exhibitions

Museum Exhibitions

This internship offers a complete, firsthand overview of the Getty exhibition development process and the work of the exhibitions department, including general project management, contract development, exhibition budget assembly and oversight, the logistics of exhibition installation and deinstallation, and other special projects as assigned. The intern will work closely with

representatives of many Getty departments and will have the opportunity to oversee the development of at least one exhibition from beginning to end.

Public Programs

Public Programs

The intern in the department of Public Programs participates in the overall development, coordination, and execution of a diverse array of performing arts (music, theater, dance and film) events for the Getty Center with involvement at various stages of program management. Programs are presented in our Auditorium, Museum Courtyard stage, or in site-specific locations around the museum. Examples of regular programming include Gordon Getty Concerts, Sounds of LA, Saturdays off the 405, Saturday Nights at the Getty, Family Festivals, and exhibition-related film series. Special projects to be assigned.

Publications

Digital Publications and Editorial Department

The intern in Getty Publications will work with the Digital Publications Manager on the development, distribution, and marketing of digital publications as well as with the Editor-in-Chief on editorial functions relating to the development of art books. The intern will have the opportunity to participate in periodic training sessions and departmental meetings and will gain a broad exposure to art book publishing.

The Getty Research Institute (GRI) is a think tank that promotes advanced scholarship in the visual arts through an international residential scholars program, a library of over 1,000,000 volumes, major archival collections, exhibitions, publications, lectures, and symposia. Visit www.getty.edu/research for more information.

Collecting and Provenance

Project for the Study of Collecting and Provenance

The intern will research, create, and edit records for inclusion in the Getty Provenance Index® and may also assist in planning workshops and conferences related to current database projects. Over the course of the year, the intern in the Project for the Study of Collecting and Provenance will receive an introduction to European art markets 16th through 20th centuries, to methods for provenance research, and digital humanities issues.

Collection Development

Collection Development Department

The curatorial graduate intern will work closely with an experienced curator on an extended research project concerned with exhibition planning, documentation of objects, and organization of gallery texts and other information for publication. Specific curatorial activities include research, writing, and evaluation of the collections from the Research Library's special collections. This year the intern will focus on the research project 'Printmaking in the Age of Louis XIV'.

Collections Management

General Collections Cataloging

The intern in General Collections Cataloging will gain experience providing access to published materials from the Harald Szeemann Library. Perhaps the most influential curator of the second half of the 20th century, Harald Szeemann developed a new way of exhibiting art, closely collaborating with artists and incorporating a sweeping global vision of contemporary culture. The published

materials in the Szeemann Library encompass a broad range of topics with an emphasis on artists' monographs and exhibition catalogs. The Graduate Intern cataloging published materials will perform bibliographic searching and verification in local, national, and international databases, catalog published materials using existing copy, and create bibliographic records as directed. The Graduate Intern will learn to recognize, interpret, and apply various local, national, and international bibliographic and metadata standards in the course of their work.

Getty Vocabulary Program

The intern's responsibilities will include researching terminology, biographical data, geographic data, information on works of art and architecture, and other source materials for inclusion in the Art & Architecture Thesaurus® (AAT), the Union List of Artist Names® (ULAN), and the Getty Thesaurus of Geographic Names® (TGN), and Cultural Objects Name Authority™ (CONA). Duties include evaluating, constructing, revising, and expanding new and existing terminology and work records for art and architecture. The intern will receive insight and training in creating authority records, and cataloging and indexing works of art and architecture.

Special Collections Cataloging (Szeemann Papers)

The intern in Special Collections Cataloging will gain experience processing archival materials related to contemporary art. Specifically, the intern will help process the Harald Szeemann Papers. Perhaps the most influential curator of the second half of the 20th century, Harald Szeemann developed a new way of exhibiting art, closely collaborating with artists and incorporating a sweeping global vision of contemporary culture. Szeemann's papers document every step of his process, including preliminary notes, written descriptions and proposals for projects, installation sketches, exhibition documentation, research files, and extensive correspondence with colleagues and artist collaborators. The intern will be part of the processing team responsible for re-housing, arranging and describing materials in an online finding aid.

Special Collections Cataloging (Knoedler Archives)

The intern in Special Collections Cataloging will gain experience processing archival materials related to the American art market. Specifically, the intern will process a portion of the Knoedler & Company archives. One of the most prestigious art galleries in the United States, Knoedler helped nurture and shape the American art market for more than a century. In addition to promoting old master paintings and British art, Knoedler was also a consistent advocate for contemporary American artists. Clients included Henry Clay Frick, Andrew Mellon, Robert Sterling Clark, the Huntingtons, and Estelle Doheny, among other notable collectors. The archive of letters, photographs, sale records, stock books, and catalogs traces the gallery's history from its early beginnings in the 1850s until 1971, when it was purchased by Armond Hammer. The intern will be responsible for re-housing, arranging, researching and describing a portion of the collection in an online finding aid.

Digital Art History

Digital Art History

The intern will work closely with the Getty Research Institute's Head of Digital Art History, GRI Application Systems Specialist, and other GRI staff, focusing on the development of tools, methods, and standards for conducting and publishing original research in digital form. Working with scholars, librarians, and technical developers, the internship will participate in building online working research projects. The intern will learn to use technical tools such as the Drupal content management system, and markup languages for electronic texts (TEI- Text Encoding initiative). The intern will also learn project planning and project management techniques, and will participate in the planning of workshops, seminars, Webinars, and other presentations.

The main project on which the intern will focus will be the development of the Scholars' Workshop™ collaborative online toolset. Two projects developed in the Scholars' Workspace—*Digital Mellini* and *Digital Montagny*—will be transformed from password-protected research environments into 'born digital' publications. The intern will participate in the intellectual, methodological, editorial, and technical development of digital critical facsimile editions based on two unpublished manuscripts from the GRI's Special Collections.

Publications

Publications

The publications intern works closely with members of the GRI Publications department to learn how print and electronic books are produced—from acquiring and editing a manuscript to obtaining art and permissions, from proofing typeset pages to promoting the final product. The intern will work with editors, designers, production coordinators, and other publishing professionals on a variety of projects such as developing art programs, marking up proofs, fact checking, and copyediting manuscripts. The ideal intern is a self-starter that has a broad interest in the visual arts, a passion for helping with authors communicate complex ideas, and an eye for detail. Projects scheduled for 2013–14 include the translation *The Principles of Art History*, by Heinrich Wölfflin; *Robert Mapplethorpe: The Artist's Archive*; *Laurence Alloway: Critic and Curator*; *Printmaking in the Period of Louis XVI*; and the *Getty Research Journal*.

The Getty Conservation Institute (GCI) pursues a broad range of activities dedicated to advancing conservation practice and education in order to enhance and encourage the preservation, understanding and appreciation of cultural heritage. For more information, go to www.getty.edu/conservation.

Field Projects (12 months)

Field Projects interns may participate in the organization and implementation of field campaigns that may include hands-on conservation work, the development of conservation plans, and reference documentation. http://www.getty.edu/conservation/field_projects/

Science (12 months)

Science interns may learn to use instrumentation and perform tests to investigate the processes of material deterioration, to design and evaluate conservation solutions, and to conduct technical examinations of works of art in the Getty collections. <http://www.getty.edu/conservation/science/>

Education (12 months)

The intern in the GCI's Department of Education may contribute to needs assessments for conservation education, pedagogical research, and the development of courses, workshops, or meetings for conservation professionals. <http://www.getty.edu/conservation/education/>

The Getty Foundation provides support to institutions and individuals throughout the world, funding a diverse range of projects that promote the understanding and conservation of the visual arts. See www.getty.edu/foundation for more details.

Philanthropy

The intern in the Foundation has an opportunity to see arts funding in action through working on grantmaking programs in the areas of art history, conservation, museum practice, and leadership/professional development. For a current list of the Foundation's funding priorities, see <http://www.getty.edu/foundation/funding/>. S/he will be involved primarily in research for current funding initiatives and the administration and evaluation of ongoing programs. Qualifications

include knowledge of art history and/or conservation and good research and communication skills. A basic understanding of grantmaking and/or the museum/cultural field is a plus.